

Required Documents for Qualification Endorsement for Work-From-Thailand Professional

PERSONAL DOCUMENTS		
1.	Copy of valid passport (first page and all pages with Thai visa stamps) *Passport validity is more than 6 months when collecting visa	○
2.	Photograph 3x4 cm	○
3.	Curriculum Vitae (CV)	○
4.	Evidence of previous employment in the related field no less than 5 years in the past 10 years as of the submission date (e.g. copy of letter from previous company)	○
5.	Evidence of university certificate (Master Degree or above)	△
6.	Evidence of an intellectual property ownership	△
7.	Evidence of obtaining series A funding no less than 1 million USD	△
8.	Health insurance policy covering entire course of stay in Thailand, with coverage for hospitalization treatment of no less than 50,000 USD * Submission of this document can be done separately at a later date before a notification letter is issued <u>OR</u> Evidence showing valid social security benefits which insures hospitalization and treatment in Thailand <u>OR</u> Financial evidence showing a deposit of no less than 100,000 USD in a bank account which has been held for no less than 12 months at the time of application	○
EVIDENCE OF EMPLOYMENT AND CORPORATE		
9.	Evidence of employment contract or service contract with entity or a letter signed by an authorized person) which include details of employment e.g. position, contract term and income	○
10.	Financial evidence showing an income in current year e.g. bank statement	○
11.	Annual personal income tax return showing income of no less than 80,000 or 40,000 USD per year in the past 2 years	○
12.	An audited corporate's annual financial statement or financial report in the last 3 years	△
WORK PERMIT (in case of applying for work permit)		
13.	Employment certificate (WP.46)	○
14.	Certificate of employment or equivalent signed by an authorized person (if any)	△
15.	Copy of work permit (if any)	△
16.	Copy of work permit cancellation (if any)	△
ADDITIONAL INFORMATION		
	Note: A letter of verification issued from the country of his or her nationality or residence stating that the applicant has no criminal record may be requested on a case-by-case basis.	△

○ Mandatory △ If applicable