

**APPLICATION FOR QUALIFICATION ENDORSEMENT  
FOR WORK-FROM-THAILAND PROFESSIONAL**

<b>Part A : Personal Information</b>				
1.Full English name as in passport				
First name	Middle name	Last name		
2.Current Nationality / Nationality at birth, if different	3.Date of birth (dd-mm-yyyy)	4.Place of birth (city, province/state, country)		
5.Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	6.Marital status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Other (Please specify)			
7.Passport number	8.Date of issue (dd-mm-yyyy)	9.Valid until (dd-mm-yyyy)		
10.Address in home country		11.Current address in Thailand (if applicable)		
12.Home/mobile phone number		13. E-mail address		
14.Spouse	Name	Date of birth (dd-mm-yyyy)	Nationality	Occupation
15.children				
16. Education <input type="checkbox"/> Bachelor <input type="checkbox"/> Master <input type="checkbox"/> Ph.D. <input type="checkbox"/> Other (Please specify) _____			17. Field of study	
18. Occupation				
19. Work experience (Past 10 years)		Name of organization	City/Country	Responsibility
Period (mm-yyyy- to mm-yyyy)				
20. Name of contact person in Thailand (If any)			21. Relationship with the applicant	
22. E-mail address			23. Mobile phone number	

**Part B: Personal Income**

Average personal income per year: Please select only one

 **Personal income no less than 80,000 USD/year in the past 2 years before applying for the visa**

Year	Income (USD)
Total current year income (as of the submission date) (MM-YYYY to MM-YYYY)	
Last year (YYYY) :	
Last 2 <sup>nd</sup> year (YYYY):	
Source of income <input type="checkbox"/> Salary/wage/allowance <input type="checkbox"/> Interest on a bond, deposit <input type="checkbox"/> Dividend, share of profits <input type="checkbox"/> Rents of property <input type="checkbox"/> Other (Please specify) _____	

 **Personal income >= 40,000 USD/year in the past 2 years**

Year	Income (USD)
Total current year income (as of the submission date) (MM-YYYY to MM-YYYY)	
Last year (YYYY) :	
Last 2 <sup>nd</sup> year (YYYY):	
Source of income <input type="checkbox"/> Salary/wage/allowance <input type="checkbox"/> Interest on a bond, deposit <input type="checkbox"/> Dividend, share of profits <input type="checkbox"/> Rents of property <input type="checkbox"/> Other (Please specify) _____	

**The applicant must have one of the followings qualifications :** Obtaining a master's degree or above Having an intellectual property

Type of Intellectual Property

 Patent Trademark Copyright Trade Secret Industrial Design Right Others \_\_\_\_\_

Name of the invention /Product /Others

Patent/Certificate number

Country of registration

Date of the registration) :DD/MM/YY(

 Obtaining series A funding no less than 1 million USD

Company/project name

Address

Business/products or services description

Funding amount received (USD)

**Part C: Details of applicant's work at Overseas**

1. Current Job position

2. Job description

3. Contract term

 \_\_\_ Years \_\_\_ Months     Period (dd-mm-yyyy to dd-mm-yyyy) \_\_\_\_\_     Other (Please specify) \_\_\_\_\_

4. Company Name

5. Registration number

6. Address

7. Company website/e-mail address

8. Office number

9. Business/products or services description

10. Type of business industry  
Dropdown list

11. Type of current company

 A public company listed on a stock exchange

Country of the listed company

Stock symbol

Name of stock exchange

 A private company that has been in operation no less than 3 years with combined revenue of no less than 150 million USD in the last 3 years

Year

Total revenue (USD)

Last year: \_\_\_\_\_

Last 2<sup>nd</sup> year: \_\_\_\_\_Last 3<sup>rd</sup> year: \_\_\_\_\_**Grand total****Part D: Means of medical expense**

Please select only one

 1. Health insurance policy with a coverage of more than 50,000 USD and with the remaining maturity of at least 10 months at the time of application. Validity: Date of issue (DD-MM-YYYY) \_\_\_\_\_ Date of expiry (DD-MM-YYYY) \_\_\_\_\_ Submit later 2. Social security benefits

Date of expiry (DD-MM-YYYY) \_\_\_\_\_

 3. Deposit of no less than 100,000 USD which has been held for no less than 12 months

## Work permit section

In case you plan to or are currently working in Thailand, please fill out this information.

<b>Part F: Company information</b>	
12. Employer in Thailand	13. Registered capital
14. Work address	15. Phone number
	16. Website/E-mail address
17. Company Registration No.	18. Company Registration date
19. Company's directors	
1)	
2)	
3)	
4)	
5)	
20. Authorized director (s)	
21. Business or products or services description	

<b>Part G: Details of applicant's work</b>	
1. Job position	
2. Job description	
3. Contract term <input type="checkbox"/> <u>    </u> Years <u>    </u> Months <input type="checkbox"/> Period <u>                    </u> <input type="checkbox"/> Open-ended (unlimited) <input type="checkbox"/> Other (Please specify) <u>                    </u>	
4. Desired working period <input type="checkbox"/> <u>    </u> Years <u>    </u> Months <input type="checkbox"/> Period <u>                    </u>	
5. A reference person's name	6. A reference person's job title
7. E-mail address	8. Mobile phone number

**Part H: Travel information into Thailand**

1. Type of visa you are holding	2. Visa number	3. Place of visa issuance/ issued at
4. Port of entry	5. Mean of transport Airplane <input type="checkbox"/> Car/bus <input type="checkbox"/> Train <input type="checkbox"/> Boat/ship	6. Travel from (country)
7. The latest arrival date in Thailand	8. Permitted to stay in Thailand	9. TM.6 number (If applicable)

**Part J: Work permit issuance**

Please select the place to collect digital work permit

The Department of Employment at One-Stop Service for Visa and Work Permit in Bangkok (Dropdown list ในอนาคต)

**Part I: Employment certificate ( Form WP.46)**

Please print out WP.46 form and it must be signed by an authorized signatory of the company or an authorized representative of the company and then upload in the required documents.

## Required Documents for Qualification Endorsement for Work-From-Thailand Professional

PERSONAL DOCUMENTS		
1.	Copy of valid passport (first page and all pages with Thai visa stamps) *Passport validity is more than 6 months when collecting visa	○
2.	Curriculum Vitae (CV)	○
3.	Evidence of previous employment in the related field no less than 5 years in the past 10 years as of the submission date (e.g. copy of letter from previous company)	○
4.	Evidence of university certificate (Master Degree or above)	△
5.	Evidence of an intellectual property ownership	△
6.	Evidence of obtaining series A funding no less than 1 million USD	△
7.	Health insurance policy covering entire course of stay in Thailand, with coverage for hospitalization treatment of no less than 50,000 USD * Submission of this document can be done separately at a later date before a notification letter is issued <u>OR</u> Evidence showing valid social security benefits which insures hospitalization and treatment in Thailand <u>OR</u> Financial evidence showing a deposit of no less than 100,000 USD in a bank account which has been held for no less than 12 months at the time of application	○
EVIDENCE OF EMPLOYMENT AND CORPORATE		
8.	Evidence of employment contract or service contract with entity or a letter signed by an authorized person) which include details of employment e.g. position, contract term and income	○
9.	Financial evidence showing an income in current year e.g. bank statement	○
10.	Annual personal income tax return showing income of no less than 80,000 or 40,000 USD per year in the past 2 years	○
11.	An audited corporate's annual financial statement or financial report in the last 3 years	△
ADDITIONAL INFORMATION		
	Note: A letter of verification issued from the country of his or her nationality or residence stating that the applicant has no criminal record may be requested on a case-by-case basis.	△

○ Mandatory    △ If applicable

I confirm that I have read the guidance and there are no other documents to submit. For document are not in English, I have provided a certified translation.

I hereby authorize One Stop Service Center for Visa and Work Permit and related government institutions to share this information provided among the agencies involved in this qualification endorsement process.

I understand that a decision may be made on my application based on these documents only.

I understand that I may be contacted or requested for additional documents or information from government offices or its representative.

\* All processes may take approximately 30 working days to process providing that you are able to provide all complete documents at the start, so please allow considerable time to begin the process before your immigration stamp expires.

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**For Official Use Only**

Registered Number: \_\_\_\_\_ Received Date: \_\_\_\_\_ Due date: \_\_\_\_\_

Submission Officer's Name \_\_\_\_\_ Signature \_\_\_\_\_